

# Immaculate Heart of Mary Catholic School Council

2017-2018

## MEETING MINUTES



**Date:** Monday, September 25, 2017

**Time:** 7:00 p.m.

**Location:** Immaculate Heart of Mary CES – Learning Commons

**Attendees:** Daniela Caltagirone                      Sam Caltagirone                      Janet De Stefano  
 Billie Filice    Tony Filice    George Kagianis  
 Rob Lenjosek    Suzanne Markoulis-Kircos                      Josie Ricca  
 Melissa Thompson

**Regrets:** Larry Paletta    Anna Rita Castellano    Christina Beltrano`

**Others:** Doreen Benson    Raffaella Giannini    Sara Villella

AGENDA		DISCUSSION AND DECISIONS	ACTION ITEMS
1.	Opening Prayer & Welcoming Comments	<p><i>Mr. Lenjosek</i>                      Meeting was called to order at 7:00 p.m. by Tony Filice. Tony led everyone in the opening prayer.</p> <p>Mr. Lenjosek welcomed everyone present to the Catholic School Council Meeting. He explained that the format for this first meeting is different than the regular council meetings as the purpose is to elect candidates to the council and well as to approve the minutes from the previous council meeting.</p> <p>Everyone present signed the attendance sheet.</p>	Minutes of this meeting will be taken by Mr. Lenjosek.
2.	Principal's Report	<p>Mr. Lenjosek welcomed everyone to Immaculate Heart of Mary CES.</p> <p>He reminded all parents to please ensure they read the monthly school newsletter and calendar on our school web page in order to stay informed. Mr. Lenjosek also reminded parents to check the Board's website for up-to-date information at <a href="http://www.hwcdsb.ca">www.hwcdsb.ca</a>.</p> <p>Mr. Lenjosek thanked all of the parents who were able to attend the Meet the Teacher B.B.Q. Evening; it was a very successful event based on the positive feedback from parents and staff.</p>	



3.	Minutes  ~ Motioned to Accept Minutes	<p>Tony Filice presented the minutes from last meeting (<i>June 1, 2017</i>) which had been previously e-mailed to all members.</p> <p>The Catholic School Council Year-End Report was sent home to all families with the Progress Report Cards in June. Catholic School Council Balance has unchanged at \$1,092.12.</p> <p>1) Motion to accept the minutes made by George Kagianis 2) Seconded by Janet DeStefano - Motion carried.</p>	
4.	Election Results	<p>Mr. Lenjosek explained the election of candidates to the council.</p> <p>Mr. Lenjosek read out the names of the members of the IHM Catholic School Council from 2016-2017 and thanked them for their outstanding support to our school community.</p> <p>A letter went home to all families on the first day of school regarding nominations for the Catholic School Council at IHM.</p> <p>There were 9 parent nominations brought forwarded. Since there were 10 or less nominations a formal election to become an elected member of council was not needed. All candidates are to be acclaimed as per the HWCDSB Catholic School Council Guidelines.</p> <p>Mr. Lenjosek welcomed the following individuals as members of the Catholic School Council:</p> <ol style="list-style-type: none"> <li>1. Doreen Benson</li> <li>2. Sam Caltagirone</li> <li>3. Janet DeStefano</li> <li>4. Raffaella Giannini</li> <li>5. George Kagianis</li> <li>6. Suzanne Markoulis-Kircos</li> <li>7. Josephine Ricca</li> <li>8. Melissa Thompson</li> <li>9. Sara Villella</li> </ol> <p>Mr. Lenjosek distributed a binder to each person with important information regarding the Catholic School Council this year including the agenda, Catholic School Council Guidelines, prayer, and minutes and financial statement from the last meeting.</p>	
5.	Election of Officers	<p>Mr. Lenjosek referred to the <u>Catholic School Council Guidelines, 2017 from the Hamilton-Wentworth Catholic District School Board</u> as each position was explained and identified.</p> <p>He explained that the next step in establishing the Catholic School Council is electing the position of the officers: Chairperson, Vice-Chairperson, Treasurer, Secretary, and Councilors.</p>	<p>Each member to bring the <u>HWCDSB Catholic School Council Guidelines</u> to the next meeting.</p>



Chairperson:

Mr. Lenjosek reviewed the duties of the Chairperson. Sam Caltagirone nominated George Kagianis for the position of Chairperson. George accepted the nomination. Melissa Thompson nominated Suzanna Markoulis-Kircos for the position of Chairperson. Suzanna accepted the nomination. There were no other nominations for the position. Nomination forms for the position of Chairperson was distributed to voting members of the council. Mr. Lenjosek and Tony Filice tabulated the results. Mr. Lenjosek welcomed George Kagianis as our new Chairperson for this school year with a vote of 6 to 5.

Vice-Chairperson

Mr. Lenjosek reviewed the duties of the Vice-Chairperson. Suzanne Markoulis-Kircos nominated Melissa Thompson for the position of Vice-Chairperson. Melissa accepted the nomination. Sam Caltagirone nominated Suzanne Markoulis-Kircos for the position of Vice-Chairperson. Suzanne accepted the nomination. There were no other nominations for the position. Nomination forms for the position of Vice-Chairperson was distributed to voting members of the council. Mr. Lenjosek and Tony Filice tabulated the results. Mr. Lenjosek welcomed Suzanne Markoulis-Kircos as our new Vice-Chairperson for this school year with a vote of 6 to 5.

Secretary

Mr. Lenjosek reviewed the duties of the Secretary. Sam Caltagirone nominated Doreen Benson for this position. Doreen accepted the nomination. Melissa Thompson nominated Josie Ricca for this position. Josie accepted the nomination. There were no other nominations for the position. Nomination forms for the position of Secretary was distributed to voting members of the council. Mr. Lenjosek and Tony Filice tabulated the results. Mr. Lenjosek welcomed Josie Ricca as our new Secretary for this school year with a vote of 7 to 4.

Treasurer

Mr. Lenjosek reviewed the duties of the Treasurer. Raffaella Giannini nominated Sam Caltagirone for the position of treasurer. Since there were no other nominations, Mr. Lenjosek welcomed Sam Caltagirone to the position of treasurer for this school year.

Councilors

Mr. Lenjosek explained the duties of the councillors and welcomed: Doreen Benson, Janet DeStefano, Raffaella Giannini, Melissa Thompson and Sara Villella to the positions of councillors this school year.



		<p><u>Parish Council Representative:</u> After a brief discussion regarding the role of the Parish Council Representative, Mr. Lenjosek informed the members of the Council that Billie Filice (Youth Minister at our Parish) has continued to hold this position once again. Council members agreed and Mr. Lenjosek welcomed <u>Billie Filice</u> as the Pastoral Rep.</p> <p>Mr. Lenjosek explained that as per the Catholic School Council Guidelines the following positions are to be included as well:</p> <p>Both of the following positions were presented to the staff and the results were:</p> <p>Teaching Representative: Mrs. Daniela Caltagirone</p> <p>Non-Teaching Representative: Mrs. Anna Rita Castellano</p> <p>Principal: Mr. R. Lenjosek</p>	
6.	Next Meeting	<p>George Kagianis led a discussion regarding future Catholic School Council meetings and it was decided that all meetings would be held in the Learning Commons on the following tentative dates and times:</p> <p>Tuesday, October 10, 2017 @ 7:30 p.m.</p> <p>Monday, November 6, 2017 @ 7:00 p.m.</p> <p>Monday, December 4, 2017 @ 7:00 p.m.</p> <p>Monday, January 15, 2018 @ 7:00 p.m.</p> <p>Monday, February 5, 2018 @ 7:00 p.m.</p> <p>Monday, April 9, 2018 @ 7:00 p.m.</p> <p>Monday, May 7, 2018 @ 7:00 p.m.</p> <p>Monday, June 4, 2018 @ 7:00 p.m.</p> <p>The next Catholic School Council Meeting be held on <b>Tuesday, October 10, 2017 at 7:30 p.m.</b> in the Learning Commons. All parents are welcome to attend.</p> <p>Topics to include:</p> <ol style="list-style-type: none"> <li>1. Establishment of School Council Goals</li> <li>2. Possible fundraising expenditures</li> <li>2. Major and minor fundraising initiatives</li> </ol>	Final agendas are to be set by George Kagianis and Mr. Lenjosek prior to the next meeting.



7.	Adjournment	Janet De Stefano motioned. Seconded by Raffaella Giannini. Motion carried. Meeting concluded at 8:00 p.m.	
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<b>Next Scheduled Catholic School Council Meeting:</b>	<b>Monday, October 10, 2017</b> <b>7:30 p.m.</b> Immaculate Heart of Mary CES – Learning Commons
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